

New Petrel Checklist



Items to Complete in April (Before **registering** for MAP Day!)

- **Make your Enrollment Deposit of \$300:** Secure your spot in the Oglethorpe Class of 2021! First, visit your Petrel Portal (apply.oglethorpe.edu/status) and complete the Enrollment Response Form. Once you've told us that you're coming to OU, complete your \$300 deposit.
- **Complete the Course Preference Form:** Ensure your schedule reflects your interests. This information helps our academic team craft a schedule that's right for you. Available at <https://apply.oglethorpe.edu/register/CPF>
- **Register for the Math Placement Exam:** For students planning to major in Biology, Biopsychology, Chemistry, Engineering (dual-degree), Mathematics, Physics. Register at <https://apply.oglethorpe.edu/portal/mpe> to take the exam on campus at no-charge. Students can also take the test at home for a small fee through Proctor U. You cannot register for classes in the above majors until you complete the Math Placement Exam.
- **Complete a Housing Application:** All entering students must complete a housing application OR an exemption application. Both forms are now open for incoming Fall 2017 students. Please follow the instructions in your email to complete the application.
- **Set up OU Email & Oasis accounts:** Oasis is the system that will help you manage your academic schedule and account information at OU. On April 3 you will receive an email to your personal email account with instructions on how to set up your OU email and log in to Oasis. Don't forget your passwords!
- **Set up your Billing and Payment Preferences:** Please let us know the primary contact person for issues regarding bill pay using the following form: <https://apply.oglethorpe.edu/register/billing>. Billing and payments information will be sent to your OU email account. Fall invoices will be available starting May 31. You will also receive an email to your OU email account when your first statement is available, at which time you can use the "shared access" option to grant access to anyone else who may be helping you pay your bill (such a parents, grandparents, or guardians).

Items to Complete in May/June (Before attending MAP Day!)

- **Send us your Final Transcripts and Exam Scores:** As soon as you obtain final high school transcripts, college transcripts (for transfer students), dual-enrollment transcripts, AP scores, and IB scores, send them to Oglethorpe. Please send all official documents to admission@oglethorpe.edu.
- **Complete the Health/Immunization Forms:** All entering students must submit the required health history documents before the start of their incoming semester. Complete the immunization forms here <https://apply.oglethorpe.edu/register/immunization-compliance-form>
- **Complete the FERPA Form:** FERPA is the Family Educational Rights and Privacy Act. Here, you have the option to give family or other trusted parties access to your financial and academic records. Complete it here <https://apply.oglethorpe.edu/register/FERPA>
- **Complete Mandatory Online Safety Training:** All Oglethorpe students are required to have successfully complete the mandatory online safety training. More info coming soon!

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Items to Complete in June/July (Before attending Welcome Week!)

- **Notify us of Academic Accommodation/Accessibility Needs:** New students who require accommodation should notify Accessibility Services in the Academic Success Center as soon as possible after submitting the enrollment deposit, and at least two weeks before the first day of classes. Email accessibility@oglethorpe.edu to discuss the requested accommodation or to make an appointment.
- **Send us a Photo for your Petrel Pass:** Your Petrel Pass is your student ID and will be used to access your residence hall, check out library books, access the dining hall and more. This picture does not need to be formal, it just needs to look like you! Please make sure photos of your face are taken straight on with no hats or glasses. Send your photo to helpdesk@oglethorpe.edu.
- **Purchase a Parking Permit:** If you plan to bring a car to campus, you must purchase a parking permit. More information on permits will be sent via email in early August. Stay tuned!
- **Social Media:** Share the good news with your friends and family on Twitter and Instagram! Tag #followthepetrel.
 - Follow us and you might see a photo of yourself at one our summer events!
 - Twitter @oglethorpeuniv, Instagram @oglethorpeuniv and @oglethorpeunivlife
 - Join the Oglethorpe Class of 2021 Facebook group, too!

Check Your Progress!



1. Visit your Petrel Portal at apply.oglethorpe.edu/status
2. Scroll down to the section marked "Forms."
3. A red "X" means an item has not been completed; a green check mark means you're all set!
4. Review each item for completion.
5. Contact your counselor with any questions or concerns!